

TERMS & CONDITIONS

Friday, 16 February 2018

Last Updated Wednesday, 28 February 2018

EXTERNAL PROVIDER ENSURES, WITH THE ACCEPTANCE OF THIS PURCHASE ORDER, THAT PERSONS ARE AWARE OF THEIR CONTRIBUTION TO PRODUCT OR SERVICE CONFORMITY INCLUDING THEIR CONTRIBUTION TO PRODUCT SAFETY AND THE IMPORTANCE OF ETHICAL BEHAVIOR AND FURTHER AGREES TO THE FOLLOWING CONDITIONS AS SPECIFIED BY THE INTERNATIONAL STANDARD (AS9100/AS9120/AS9110) AND/OR CUSTOMER REQUIREMENTS WHICH INCLUDES, BUT IS NOT LIMITED TO, THE FOLLOWING:

IMPLEMENTED A QUALITY MANAGEMENT SYSTEM

External Provider including their sub-tier providers must have implemented a quality management system. The QMS shall be make available to us upon request.

RIGHT OF ACCESS

External Provider grants us the right of access by our organization, our customer including regulatory authorities to the applicable areas of facilities and to applicable documented information, at any level of the supply chain.

RECORD RETENTION

External Provider shall retain documented information including disposition requirements for a period of 10 years. These records shall be made available within 72 hours of our written request and be provided at no charge to us.

NON-CONFORMING MATERIAL

External Provider will notify us of any non-conformity found in the purchased product within 24 hours of discovery of such non-conformity, regardless of whether it be prior, during, or after receipt of the product. We do not grant disposition authority for non-conforming product. No known non-conforming product shall be shipped to us without our written authorization.

CHANGES

External Provider shall notify us and obtain our approval of changes to processes, products, or services, including changes of their external providers or location of manufacture.

CERTIFICATIONS

When it is indicated that the Purchase Order can affect end item quality ("Certifications Required with shipment" or "No Certs Required"), certifications must accompany product delivery. We reserve the right to refuse delivery of any shipment without applicable certifications. Delivery will not be complete until appropriate certifications are received.

External Provider shall ensure that all products is inspected and validated using acceptable monitoring and measuring equipment prior to shipment. External Provider shall ensure that all tools used for final acceptance are calibrated to NIST standards and equipment calibrations are current.

For services providing Calibration, all activities must be traceable to NIST and certificates provided indicate those standards. Certificates must also identify "received" and "as left" conditions in whatever terminology deemed appropriate. Notification must be made if items are determined damaged or unable to calibrate as soon as possible for potential impact review.

FLOW DOWN

External Provider will flow down all requirements including customer requirements. External Provider shall use customer-designated or approved external providers, including special process sources when directed.

TEST SPECIMENS

Provide test specimens for design approval, inspection/verification, investigation, or auditing (where applicable).

CORRECTIVE ACTIONS

Corrective Actions flowed to the External Provider shall be completed and returned in a timely manner.

External Provider is required to flow down corrective action requirements to an external provider when it is determined that the external provider is responsible for the nonconformity.

FOD PREVENTION

External Provider shall maintain a FOD (Foreign Object Debris) prevention program and flow down this requirement to the sub-tier.

PREVENTION OF COUNTERFEIT PARTS

External Provider shall plan, implement and control their process for the prevention of counterfeit or suspect counterfeit parts from use or inclusion into the product in accordance with AS9100/AS9120/AS9110 clause 8.1.4 (Prevention of Counterfeit Parts).

MONITORING

We monitor performance in regard to Quality and Delivery of all external providers and take appropriate action when performance levels fall below desired levels. These actions can include re-evaluation, submission of a Supplier Corrective Action (SCAR), and potential removal from approval for use status. Timely delivery of products/services that meet requirements and prompt attention to any SCAR submitted is required and appreciated.